



**MOHOKARE**  
LOCAL MUNICIPALITY

**MOHOKARE LOCAL MUNICIPALITY FS 163**

**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

**2013 - 2014**

## TABLE OF CONTENTS

1. BACKGROUND
2. SDBIP AS A KEY MANAGEMENT, IMPLEMENTATION AND MONITORING TOOL
3. LEGISLATED SDBIP PROCESS
4. ANNEXURE A: MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE 2013/14  
  
ANNEXURE B: MONTHLY PROJECTIONS OF REVENUE & EXPENDITURE BY VOTE 2013/14
5. TOP LAYER SDBIP
  - CORPORATE SERVICES DEPARTMENT
  - TECHNICAL SERVICES DEPARTMENT
  - COMMUNITY SERVICES DEPARTMENT
  - FINANCE SERVICES DEPARTMENT

## **FOREWARD BY THE MAYOR**

“While the organization is wrapped in legislations and procedures the focus of the community is on service delivery as well as good governance. It is my duty to ensure that both objectives are achieved timeously and in harmony

The Service Delivery and Budget Implementation Plan (SDBIP) is likened to a complete ship with the ship or vessel being the administrator and the sails being indicative of the (SDBIP) objectives. In plain terms it will determine the direction in which we will travel. The map or course used to navigate these waters will be this document. The Captain being myself, as Mayor and my first Chief in command being the Municipal Manager. The wind is the will of the people. The rudder is the IDP directing purposefully the services and projects to be delivered from consultation. The crew is the staff.

There is no doubt in my mind that the SDBIP could bring together the budget and the IDP as policy documents, subject to the availability of funds and commitment.

We are committed to success and I wish my crew good luck as the sea is rough but the destination is clear.

**MAYOR**  
**M. A. Shasha**

## 1. BACKGROUND

Every municipality must have in place the Service Delivery and Budget Implementation Plan (SDBIP) as a tool to monitor its service delivery.

Section 1 of the Municipal Finance Management Act (No.56 of 2003) defines the SDBIP as: “a detailed plan approved by the Mayor of a municipality in terms of section 53 (1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include the following:

- a) projections for each month of
  - i. Revenue to be collected, by source; and
  - ii. Operational and capital expenditure, by vote;
- b) Service delivery targets and performance indicators for each quarter”.
- c) Ward information for expenditure and service delivery

## 2. SDBIP IS A KEY MANAGEMENT, IMPLEMENTATION AND MONITORING TOOL

The SDBIP is a key management, implementation and monitoring tool, which provides operational content to the end - of - year service delivery targets, set in the Integrated Development Plan (IDP) and the Budget. SDBIP determines the performance agreements for the Municipal Manager and all Senior Managers, whose performance can then be monitored through section 71 monthly reports, and evaluated through the annual report process.

The SDBIP as a management, implementation and monitoring tool will assist the Mayor, Councilors, Municipal Manager, Senior Managers and Community in service delivery provision progress.

A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic objectives set by council.

It enables the Municipal Manager to monitor the performance of senior managers, the Mayor to monitor the performance of the Municipal Manager, and for the community to monitor the performance of the municipality.

The SDBIP serves a critical role to focus both the administration and council on outputs by providing clarity of service delivery expectations, expenditure and revenue requirements, service delivery targets and performance indicators.

The SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP should therefore determine (and consistent with) the Performance Agreements between the Mayor and the Municipal Manager; and those of the Municipal Manager with Senior Managers (*Senior Manager as defined in the MFMA 56 of 2003*) determined at the start of every financial year approved by the Mayor. It must also be consistent with outsourced service delivery agreements such as municipal entities, public-private partnerships, and service contracts if they exist.

Mohokare Local Municipality has set indicators to capture the ‘health’ of the institution, the performance indicators are instruments or criteria that indicate whether progress is being made in achieving specified goals. They provide a framework for gathering data for measurements and performance reporting.



The ethos of performance management as encapsulated in the *White Paper on Local Government* and *the Municipal Systems Act*, has as its foundation the use of key performance indicators. In line with this the Key performance indicators should reflect both the constitutional mandate and mission of the municipality.

Indicators to measure performance are outlined in the table below;

- Input Indicators
- Output Indicators
- Outcome Indicators
- Baseline Indicators

The Service Delivery and Budget Implementation Plan is also an instrument that displays how the Municipality will achieve its Vision and Mission. The Mohokare Local Municipality's Vision and Mission are as follows;

#### **Vision**

“A Community driven Municipality that ensure quality service delivery, applying principles of good governance”

#### **Mission**

“A performance driven Municipality that utilizes its resources efficiently to respond to Community needs”

With the following **Values**;

- Batho Pele Principles
- Good Governance
- Community Based Planning
- Integrity
- Social Cohesion
- Accountability
- Customer/ Client Centered Approach

### **3. LEGISLATED SDBIP PROCESS**

The Municipal Manager is responsible for the preparation of the SDBIP, which must be legally submitted to the Mayor for approval once the budget has been approved by the Council (around end - May or early - June). However, the Municipal Manager should start the process to prepare the top - layer of the SDBIP no later than the tabling of the budget (around March or earlier) and preferably submit a draft SDBIP to the Mayor by May (for initial approval).

Once the budget is approved by the Council, the Municipal Manager should merely revise the approved draft SDBIP, and submit for final approval within 14 days after the approval of the budget. The Mayor should therefore approve the final SDBIP and Performance Agreements simultaneously, and then make the SDBIP and performance agreement of the Municipal Manager public within 14 days, preferably before 1 July. Note that it is only the top layer (of high - level) detail of the SDBIP that is required to be made public.

It is the output and goals made public in the SDBIP that will be used to measure

performance on a quarterly basis during the financial year. Note that such in-year monitoring is meant to be a light form of monitoring.

The council should reserve its oversight role over performance at the end of the financial year, when the Mayor tables the annual report of the municipality. The in-year monitoring is designed to pick up major problems only, and aimed at ensuring that the Mayor and Municipal Manager are taking corrective steps when any unanticipated problems arise.

**Approved by:** The Hon. Mayor, Cllr M A Shasha

Signature:  \_\_\_\_\_

**Date approved:** 31/07/13

**SDBIP ATTACHMENTS**

**ANNEXURE A: MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED PER SOURCE 2013/14**

Source of Revenue	Total forecast per Year (R'000)	July (R'000)	August (R'000)	Sept. (R'000)	October (R'000)	November (R'000)	December (R'000)
<b>CASH RECEIPTS BY SOURCE</b>							
Property rates	9,289	649	649	649	2,132	649	649
Property Rates- Penalties and Collection	2	0	0	0	0	0	0
Service Charges- Electricity Revenue	20,000	1,667	1,667	1,667	1,667	1,667	1,667
Service Charges- Water Revenue	8,522	710	710	710	710	710	710
Service Charges- Sanitation Revenue	6,796	566	566	566	566	566	566
Service Charges- Refuse Revenue	4,248	354	354	354	354	354	354
Service Charges- Other	-	-	-	-	-	-	-
Rental of Facilities and Equipment	2,469	206	206	206	206	206	206
Interest Earned- External Investment	2	-	-	-	-	0	-
Interest Earned- Outstanding Debtors	-	-	-	-	-	-	-
Dividends Received	9	1	1	1	1	1	1
Fines	3,000	250	250	250	250	250	250
License and Permits	0	0	0	0	0	0	0
Agency Services	-	-	-	-	-	-	-
Transfer Receipts- Operational	59,125	-	-	5,912	5,912	5,912	5,912
Other Revenue	6,514	543	543	543	543	543	543





Source of revenue	Total forecast per year (R'000)	January (R'000)	February (R'000)	March (R'000)	April (R'000)	May (R'000)	June (R'000)
<b>CASH RECEIPTS BY SOURCE</b>							
Property rates	9,269	649	649	649	649	649	649
Property Rates- Penalties and Collection	2	0	0	0	0	0	0
Service Charges- Electricity Revenue	20,000	1,667	1,667	1,667	1,667	1,667	1,667
Service Charges- Water Revenue	8,522	710	710	710	710	710	710
Service Charges- Sanitation Revenue	6,796	566	566	566	566	566	566
Service Charges- Refuse Revenue	4,248	354	354	354	354	354	354
Service Charges- Other	-	-	-	-	-	-	-
Rental of Facilities and Equipment	2,469	206	206	206	206	206	206
Interest Earned- External Investment	2	0	-	0	-	0	-
Interest Earned- Outstanding Debtors	-	-	-	-	-	-	-
Dividends Received	9	1	1	1	1	1	1
Fines	3,000	250	250	250	250	250	250
Licence and Permits	0	0	0	0	0	0	0
Agency Services	-	-	-	-	-	-	-
Transfer Receipts- Operational	59,125	5,912	5,912	5,912	5,912	5,912	5,912
Other Revenue	6,514	543	543	543	543	543	543
Gains on disposal of PPE	-	-	-	-	-	-	-
<b>Total Revenue (excl capital)</b>	<b>119,957</b>	<b>10,859</b>	<b>10,858</b>	<b>10,859</b>	<b>10,858</b>	<b>10,859</b>	<b>10,858</b>



**ANNEXURE B: MONTHLY PROJECTIONS OF EXPENDITURE (OPERATING & CAPITAL) & REVENUE FOR EACH VOTE**

Expenditure and revenue by vote	July 2013				August 2013				September 2013			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE
<b>COUNCIL</b>	419,133	670,618	0	0	419,133	670,618	0	0	419,133	670,618	0	0
Office of the Mayor/ Speaker	419,133	670,618	0	0	419,133	670,618	0	0	419,133	670,618	0	0
<b>MUNICIPAL MANAGER</b>	<b>318,063</b>	<b>298,755</b>	<b>0</b>	<b>0</b>	<b>318,063</b>	<b>298,755</b>	<b>0</b>	<b>0</b>	<b>318,063</b>	<b>298,755</b>	<b>0</b>	<b>0</b>
Municipal Manager	190,848	139,361	0	0	190,848	139,361	0	0	190,848	139,361	0	0
Planning and Development	127,215	159,394	0	0	127,215	159,394	0	0	127,215	159,394	0	0
<b>FINANCE</b>	<b>3,069,373</b>	<b>1,660,729</b>	<b>0</b>	<b>0</b>	<b>3,069,373</b>	<b>1,660,729</b>	<b>0</b>	<b>0</b>	<b>3,069,373</b>	<b>1,660,729</b>	<b>82,873</b>	<b>0</b>
GFO	158,663	87,523	0	0	158,663	87,523	0	0	158,663	87,523	0	0
Finance	1,941,542	1,140,220	0	0	1,941,542	1,140,220	0	0	1,941,542	1,140,220	82,873	0
Rates	772,601	332,258	0	0	772,601	332,258	0	0	772,601	332,258	0	0
Internal Audit	114,992	18,107	0	0	114,992	18,107	0	0	114,992	18,107	0	0
Information Technology	81,575	82,623	0	0	81,575	82,623	0	0	81,575	82,623	0	0
<b>CORPORATE SERVICES</b>	<b>666,784</b>	<b>666,534</b>	<b>0</b>	<b>0</b>	<b>666,784</b>	<b>666,534</b>	<b>0</b>	<b>0</b>	<b>666,784</b>	<b>666,534</b>	<b>0</b>	<b>0</b>
Manager Admin	413,795	419,269	0	0	413,795	419,269	0	0	413,795	419,269	0	0
Admin Corporate	106,773	76,552	0	0	106,773	76,552	0	0	106,773	76,552	0	0
Human resources	146,216	170,713	0	0	146,216	170,713	0	0	146,216	170,713	0	0

Expenditure and revenue by Vote	July 2013				August 2013				September 2013			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE
COMMUNITY SERVICES	1,460,937	1,099,493	0	0	1,460,937	1,099,493	0	0	1,460,937	1,099,493	0	762,150
Man Community Services	70,187	68,682	0	0	70,187	68,682	0	0	70,187	68,682	0	0
Admin Community Services	117,782	484,239	0	0	117,782	484,239	0	0	117,782	484,239	0	6,750
Camps	0	0	0	0	0	0	0	0	0	0	0	0
Libraries & Archives	94,414	91,333	0	0	94,414	91,333	0	0	94,414	91,333	0	0
Community Halls & Facilities	33,655	21,034	0	0	33,655	21,034	0	0	33,655	21,034	0	0
Cemeteries and Crematoriums	9,266	71	0	0	9,266	71	0	0	9,266	71	0	0
Cattle Farming	183	11,243	0	0	183	11,243	0	0	183	11,243	0	0
Housing	65,621	33,610	0	0	65,621	33,610	0	0	65,621	33,610	0	0
Police, Traffic & Street Parking	358,115	101,484	0	0	358,115	101,484	0	0	358,115	101,484	0	0
Fire Fighting & Protection	0	28	0	0	0	28	0	0	0	28	0	0
Public Safety - Control of Animals	17,983	15,642	0	0	17,983	15,642	0	0	17,983	15,642	0	0
Parks	122,546	82,567	0	0	122,546	82,567	0	0	122,546	82,567	0	84,633
Sports Field	269,643	39,475	0	0	269,643	39,475	0	0	269,643	39,475	0	670,767
Environmental Protection	0	55	0	0	0	55	0	0	0	55	0	0
Council Property	301,543	150,031	0	0	301,543	150,031	0	0	301,543	150,031	0	0





Expenditure by revenue and vote	October 2013				November 2013				December 2013			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE
COUNCIL	419,133	670,618	0	0	419,133	670,618	0	0	419,133	670,618	0	0
Office of the Mayor/ Speaker	419,133	670,618	0	0	419,133	670,618	0	0	419,133	670,618	0	0
MUNICIPAL MANAGER	896,265	298,755	0	0	318,063	298,755	0	0	318,063	298,755	0	0
Municipal Manager	419,083	139,361	0	0	190,848	139,361	0	0	190,848	139,361	0	0
Planning and Development	478,183	159,394	0	0	127,215	159,394	0	0	127,215	159,394	0	0
FINANCE	3,069,373	1,660,729	0	0	3,069,373	1,660,729	0	0	3,069,373	1,660,729	0	82,873
CFO	158,663	87,523	0	0	158,663	87,523	0	0	158,663	87,523	0	0
Finance	1,941,542	1,140,220	0	0	1,941,542	1,140,220	0	0	1,941,542	1,140,220	0	82,873
Rates	772,601	332,258	0	0	772,601	332,258	0	0	772,601	332,258	0	0
Internal Audit	114,992	18,107	0	0	114,992	18,107	0	0	114,992	18,107	0	0
Information Technology	81,575	82,623	0	0	81,575	82,623	0	0	81,575	82,623	0	0
CORPORATE SERVICES	666,784	666,534	0	0	666,784	666,534	0	0	666,784	666,534	0	0
Manager Admin	413,795	419,269	0	0	413,795	419,269	0	0	413,795	419,269	0	0
Admin Corporate	106,773	76,552	0	0	106,773	76,552	0	0	106,773	76,552	0	0
Human resource	146,216	170,713	0	0	146,216	170,713	0	0	146,216	170,713	0	0

Expenditure and revenue by Vote	October 2013			November 2013			December 2013		
	OPERATIONAL		CAPITAL	OPERATIONAL		CAPITAL	OPERATIONAL		CAPITAL
	REVENUE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE
COMMUNITY SERVICES	1,460,937	1,099,493	0	1,460,937	1,099,493	0	1,460,937	1,099,493	762,150
Man Community Services	70,187	68,682	0	70,187	68,682	0	70,187	68,682	0
Admin Community Services	117,782	484,239	0	117,782	484,239	0	117,782	484,239	6,750
Camps	0	0	0	0	0	0	0	0	0
Libraries & Archives	94,414	91,333	0	94,414	91,333	0	94,414	91,333	0
Community Halls & Facilities	33,655	21,034	0	33,655	21,034	0	33,655	21,034	0
Cemeteries and Crematoriums	9,266	71	0	9,266	71	0	9,266	71	0
Cattle Farming	183	11,243	0	183	11,243	0	183	11,243	0
Housing	65,621	33,610	0	65,621	33,610	0	65,621	33,610	0
Police, Traffic & Street Parking	358,115	101,484	0	358,115	101,484	0	358,115	101,484	0
Fire Fighting & Protection	0	28	0	0	28	0	0	28	0
Public Safety: Control of Animals	17,983	15,642	0	17,983	15,642	0	17,983	15,642	0
Parks	122,546	82,567	0	122,546	82,567	0	122,546	82,567	84,633
Sports Field	269,643	39,475	0	269,643	39,475	0	269,643	39,475	670,767
Environmental Protection	0	55	0	0	55	0	0	55	0
Council Property	301,543	150,031	0	301,543	150,031	0	301,543	150,031	0

Expenditure and revenues by vote	October 2013				November 2013				December 2013			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE
TECHNICAL SERVICES	7,552,750	6,560,782	0	0	7,552,750	6,560,782	0	0	7,552,750	6,560,782	0	0
Manager Technical	186,783	171,594	0	0	186,783	171,594	0	0	186,783	171,594	0	223,588
Waste Water Management	1,713,360	1,425,003	0	0	1,713,360	1,425,003	0	0	1,713,360	1,425,003	0	2,966,066
Waste Management	472,929	617,739	0	0	472,929	617,739	0	0	472,929	617,739	0	0
Roads Transport	316,558	832,148	0	0	316,558	832,148	0	0	316,558	832,148	0	1,807,405
Water Distribution	2,896,491	1,269,347	0	0	2,896,491	1,269,347	0	0	2,896,491	1,269,347	0	6,279,085
Electricity Distribution	1,966,630	2,244,950	0	0	1,966,630	2,244,950	0	0	1,966,630	2,244,950	0	445,217



Expenditure by revenue and vote	January 2013				February 2013				March 2013			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE		REVENUE	EXPENDITURE	EXPENDITURE		REVENUE	EXPENDITURE	EXPENDITURE	
<b>COUNCIL</b>	419,133	670,618	0	0	419,133	670,618	0	0	419,133	670,618	0	0
Office of the Mayor/ Speaker	419,133	670,618	0	0	419,133	670,618	0	0	419,133	670,618	0	0
<b>MUNICIPAL MANAGER</b>	318,063	298,755	0	0	318,063	298,755	0	0	318,063	298,755	0	0
Municipal Manager	190,848	139,361	0	0	190,848	139,361	0	0	190,848	139,361	0	0
Planning and Development	127,215	159,394	0	0	127,215	159,394	0	0	127,215	159,394	0	0
<b>FINANCE</b>	3,069,373	1,660,729	0	0	3,069,373	1,660,729	0	0	3,069,373	1,660,729	0	82,873
CFO	158,663	87,523	0	0	158,663	87,523	0	0	158,663	87,523	0	0
Finance	1,941,542	1,140,220	0	0	1,941,542	1,140,220	0	0	1,941,542	1,140,220	0	82,873
Rates	772,601	332,258	0	0	772,601	332,258	0	0	772,601	332,258	0	0
Internal Audit	114,992	18,107	0	0	114,992	18,107	0	0	114,992	18,107	0	0
Information Technology	81,575	82,623	0	0	81,575	82,623	0	0	81,575	82,623	0	0
<b>CORPORATE SERVICES</b>	666,784	666,534	0	0	666,784	666,534	0	0	666,784	666,534	0	0
Manager Admin	413,795	419,269	0	0	413,795	419,269	0	0	413,795	419,269	0	0
Admin Corporate	106,773	76,552	0	0	106,773	76,552	0	0	106,773	76,552	0	0
Human resource	146,216	170,713	0	0	146,216	170,713	0	0	146,216	170,713	0	0

Expenditure and revenue by Vote	January 2014				February 2014				March 2014			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE		REVENUE	EXPENDITURE	EXPENDITURE		REVENUE	EXPENDITURE	EXPENDITURE	
COMMUNITY SERVICES	1,460,937	1,099,493	0	0	1,460,937	1,099,493	0	0	1,460,937	1,099,493	0	0
Man Community Services	70,187	68,682	0	0	70,187	68,682	0	0	70,187	68,682	0	0
Admin Community Services	117,782	484,239	0	0	117,782	484,239	0	0	117,782	484,239	0	6,750
Camps	0	0	0	0	0	0	0	0	0	0	0	0
Libraries & Archives	94,414	91,333	0	0	94,414	91,333	0	0	94,414	91,333	0	0
Community Halls & Facilities	33,655	21,034	0	0	33,655	21,034	0	0	33,655	21,034	0	0
Cemeteries and Crematoriums	9,266	71	0	0	9,266	71	0	0	9,266	71	0	0
Cattle Farming	183	11,243	0	0	183	11,243	0	0	183	11,243	0	0
Housing	65,621	33,610	0	0	65,621	33,610	0	0	65,621	33,610	0	0
Police, Traffic & Street Parking	358,115	101,484	0	0	358,115	101,484	0	0	358,115	101,484	0	0
Fire Fighting & Protection	0	28	0	0	0	28	0	0	0	28	0	0
Public Safety-Control of Animals	17,983	15,642	0	0	17,983	15,642	0	0	17,983	15,642	0	0
Parks	122,546	82,567	0	0	122,546	82,567	0	0	122,546	82,567	0	84,633
Sports Field	269,643	39,475	0	0	269,643	39,475	0	0	269,643	39,475	0	670,787
Environmental Protection	0	55	0	0	0	55	0	0	0	55	0	0
Council Property	301,543	150,031	0	0	301,543	150,031	0	0	301,543	150,031	0	0

Expenditure and revenues by vote	January 2024			February 2024			March 2024		
	OPERATIONAL		CAPITAL	OPERATIONAL		CAPITAL	OPERATIONAL		CAPITAL
	REVENUE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE
<b>TECHNICAL SERVICES</b>	<b>7,552,750</b>	<b>6,560,782</b>	<b>0</b>	<b>7,552,750</b>	<b>6,560,782</b>	<b>0</b>	<b>7,552,750</b>	<b>6,560,782</b>	<b>11,721,361</b>
Manager Technical	186,783	171,594	0	186,783	171,594	0	186,783	171,594	229,588
Waste Water Management	1,713,360	1,425,003	0	1,713,360	1,425,003	0	1,713,360	1,425,003	2,966,066
Waste Management	472,929	617,739	0	472,929	617,739	0	472,929	617,739	0
Roads Transport	316,558	832,148	0	316,558	832,148	0	316,558	832,148	1,807,405
Water Distribution	2,896,491	1,269,347	0	2,896,491	1,269,347	0	2,896,491	1,269,347	6,279,085
Electricity Distribution	1,966,630	2,244,950	0	1,966,630	2,244,950	0	1,966,630	2,244,950	445,217

Expenditure by revenue and vote	April 2014				May 2014				June 2014			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE		REVENUE	EXPENDITURE	EXPENDITURE		REVENUE	EXPENDITURE	EXPENDITURE	
<b>COUNCIL</b>	419,133	670,618	0	0	419,133	670,618	0	0	419,133	670,618	0	0
Office of the Mayor/ Speaker	419,133	670,618	0	0	419,133	670,618	0	0	419,133	670,618	0	0
<b>MUNICIPAL MANAGER</b>	318,063	298,755	0	0	318,063	298,755	0	0	318,063	298,755	0	0
Municipal Manager	190,848	139,361	0	0	190,848	139,361	0	0	190,848	139,361	0	0
Planning and Development	127,215	159,394	0	0	127,215	159,394	0	0	127,215	159,394	0	0
<b>FINANCE</b>	3,069,373	1,660,729	0	0	3,069,373	1,660,729	0	0	3,069,373	1,660,729	0	82,873
CFO	158,663	87,523	0	0	158,663	87,523	0	0	158,663	87,523	0	0
Finance	1,941,542	1,140,220	0	0	1,941,542	1,140,220	0	0	1,941,542	1,140,220	0	82,873
Rates	772,601	332,258	0	0	772,601	332,258	0	0	772,601	332,258	0	0
Internal Audit	114,992	18,107	0	0	114,992	18,107	0	0	114,992	18,107	0	0
Information Technology	81,575	82,623	0	0	81,575	82,623	0	0	81,575	82,623	0	0
<b>CORPORATE SERVICES</b>	666,784	666,534	0	0	666,784	666,534	0	0	666,784	666,534	0	0
Manager Admin	413,795	419,269	0	0	413,795	419,269	0	0	413,795	419,269	0	0
Admin Corporate	106,773	76,552	0	0	106,773	76,552	0	0	106,773	76,552	0	0
Human resource	146,216	170,713	0	0	146,216	170,713	0	0	146,216	170,713	0	0



Expenditure and revenue by Vote	April 2018				May 2018				June 2018			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE
COMMUNITY SERVICES	1,460,937	1,099,493	0	0	1,460,937	1,099,493	0	0	1,460,937	1,099,493	0	762,150
Man Community Services	70,187	68,682	0	0	70,187	68,682	0	0	70,187	68,682	0	0
Admin Community Services	117,782	484,239	0	0	117,782	484,239	0	0	117,782	484,239	0	6,750
Camps	0	0	0	0	0	0	0	0	0	0	0	0
Libraries & Archives	94,414	91,333	0	0	94,414	91,333	0	0	94,414	91,333	0	0
Community Halls & Facilities	33,655	21,034	0	0	33,655	21,034	0	0	33,655	21,034	0	0
Cemeteries and Crematoriums	9,266	71	0	0	9,266	71	0	0	9,266	71	0	0
Cattle Farming	183	11,243	0	0	183	11,243	0	0	183	11,243	0	0
Housing	65,621	33,610	0	0	65,621	33,610	0	0	65,621	33,610	0	0
Police, Traffic & Street Parking	358,115	101,484	0	0	358,115	101,484	0	0	358,115	101,484	0	0
Fire Fighting & Protection	0	28	0	0	0	28	0	0	0	28	0	0
Public Safety: Control of Animals	17,983	15,642	0	0	17,983	15,642	0	0	17,983	15,642	0	0
Parks	122,546	82,567	0	0	122,546	82,567	0	0	122,546	82,567	0	84,633
Sports Field	269,643	39,475	0	0	269,643	39,475	0	0	269,643	39,475	0	670,767
Environmental Protection	0	55	0	0	0	55	0	0	0	55	0	0
Council Property	301,543	150,031	0	0	301,543	150,031	0	0	301,543	150,031	0	0

Expenditure and revenues by vote	April 2014				May 2014				June 2014			
	OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL		OPERATIONAL		CAPITAL	
	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE	REVENUE	EXPENDITURE	EXPENDITURE	EXPENDITURE
TECHNICAL SERVICES	7,552,750	6,560,782	0	0	7,552,750	6,560,782	0	0	7,552,750	6,560,782	0	11,771,361
Manager Technical	186,783	171,594	0	0	186,783	171,594	0	0	186,783	171,594	0	223,588
Waste Water Management	1,713,360	1,425,003	0	0	1,713,360	1,425,003	0	0	1,713,360	1,425,003	0	2,966,066
Waste Management	472,929	617,739	0	0	472,929	617,739	0	0	472,929	617,739	0	0
Roads Transport	316,558	832,148	0	0	316,558	832,148	0	0	316,558	832,148	0	1,807,405
Water Distribution	2,896,491	1,269,347	0	0	2,896,491	1,269,347	0	0	2,896,491	1,269,347	0	6,279,085
Electricity Distribution	1,966,630	2,244,950	0	0	1,966,630	2,244,950	0	0	1,966,630	2,244,950	0	445,217

**CORPORATE SERVICES TOP LAYER SDBIP 2013/14**

STRATEGIC ALIGNMENT																				
Outcome 5: A skilled and capable workforce to support an inclusive growth path																				
Outcome 9: Responsive, accountable, effective and efficient local government system																				
Strengthening skills and human resource base																				
Good governance and administration																				
SO 4: Good governance in Mookare																				
SO 5: Participate in Mookare																				
Skills development																				
Key Performance Indicators																				
Municipal KPA/DP/De. Profiles	Strategic Objective	Programme Description	IDP No.	Ward	Outcome Indicator	Input Indicator	Impact Indicator	Frequency/Timeframe	Annual Target	Mid-year Target	Quarterly Performance Projections				Annual Budget			Comments		
											Q1 Target	Q2 Target	Q3 Target	Q4 Target	Vote	Operating actual	Capital actual		Roll-over actual	Grant actual
Skills Development	Effective functioning of councils in committees activities	Number of capacity building trainings and workshops held by June 2014	-	All	Effectively functioning councils	Capacity building for councilors	Ongoing clarification and practice implemented	Ongoing	2 Capacity building sessions for councilors by June 2014	1 Capacity building session for councilors by June 2014	1 Capacity building session for councilors	1 Capacity building session for councilors	1 Capacity building session for councilors	1 Capacity building session for councilors	Council	200 000.00				
	Effective functioning of HR Unit	Number of capacity building workshops held by June 2014	-	All	Effectively functioning of HR resources	Capacity building for HR staff	Best practice implemented	June 2014	2 Training sessions held	1 Capacity building session for HR staff	1 Capacity building session for HR staff	1 Capacity building session for HR staff	1 Capacity building session for HR staff	1 Capacity building session for HR staff	Human Resources	200 000.00				
	Effective functioning of HR Unit	Number of capacity building trainings and workshops held by June 2014 (SETA)	-	All	Effectively functioning of human resources	Capacity building for HR staff	Best practice implemented	June 2014	2 Training sessions held	1 Capacity building session for HR staff	1 Capacity building session for HR staff	1 Capacity building session for HR staff	1 Capacity building session for HR staff	1 Capacity building session for HR staff	Human Resources	100 000.00				
Communication	Effective communication council business	Development & publication of a newsletter by June 2014	55/20	All	Effective communication	Collating data for service delivery	Informed communities council business	Quarterly	4 publication and distribution newsletter per quarter by June 2014	1 publication and distribution newsletter per quarter by Dec 2013	1 newsletter publication distributed	1 newsletter publication distributed	1 newsletter publication distributed	1 newsletter publication distributed	Other admin	60 000.00				
Operational Development & Administration: Corporate Services	Effective communication business	R.M of the municipality's website	-	All	Effective communication	Collating data for service delivery	Informed communities council business	Quarterly	R.M of the municipality's website	R.M of the municipality's website	R.M of the municipality's website	R.M of the municipality's website	R.M of the municipality's website	R.M of the municipality's website	Other admin	150 000.00				
	Operational Development & Administration: Corporate Services	Office equipment and machines procured	-	All	Office equipment and machines procured	All corporate resources procured with the necessary equipment and	Improved, efficient and productivity	Ongoing	All reported corporate officials	All reported corporate officials	Ongoing	Ongoing	Ongoing	Ongoing	Other Admin	400 000.00				
	Operational Development & Administration: Corporate Services	Inventory of tools and equipment procured	-	All	The necessary inventory of tools and equipment procured	Officials and resources with effective equipment and machines as per need.	Improved, efficient and productivity	June 2014	Minimum inventory levels kept	Minimum inventory levels kept	Ongoing	Ongoing	Ongoing	Ongoing	Other Admin	45 320.00				



Municipal KPI/DP Dev. Priority	Strategic Objective	Programme/ Project Description	UD no.	Baseline	Ward	Key Performance Indicators				Quarterly Performance Projections						Annual Budget			Comments							
						Outcome Indicator	Input Indicator	Impact Indicator	Frequency/ Timeframe	Annual Target	Mid-year Target	Q1			Q2			Q3			Q4					
												Target	Actual	Variance	Target	Actual	Variance	Target		Actual	Variance	Target	Actual	Variance		
Administration	Legal Fees	Provision for legal fees for the whole financial year.	-	All	All legal costs are budgeted for.	Legal obligations are honoured.	Improved productivity	Ongoing	All legal obligations are honoured as they arise.	All legal obligations are honoured as they arise.	All legal obligations are honoured as they arise.	All legal obligations are honoured as they arise.	All legal obligations are honoured as they arise.	All legal obligations are honoured as they arise.	All legal obligations are honoured as they arise.	500 000.00										
	Professional fees	Provision for professional fees for the whole financial year.	-	All	All required professional services are budgeted for.	Improved, efficient and effective productivity	June 2014	All required professional services are procured and budgeted for.	All required professional services are procured and budgeted for.	All required professional services are procured and budgeted for.	All required professional services are procured and budgeted for.	All required professional services are procured and budgeted for.	All required professional services are procured and budgeted for.	All required professional services are procured and budgeted for.	All required professional services are procured and budgeted for.	100 000.00										
	Professional fees	Provision for professional fees for the whole financial year.	-	All	All professional fees are budgeted for.	Improved, efficient and effective productivity	June 2014	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	60 000.00										
HR	Professional fees	Provision for professional fees for the whole financial year.	-	All	All professional fees are budgeted for.	Improved, efficient and effective productivity	June 2014	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	All professional fees are budgeted for.	100 000.00										
Council	Institutional development	Provision for special programmes unit administration by June 2014	-	All	Coordinated special programmes unit	Coordinated special programmes unit	June 2014	Provision for special programmes unit	Provision for special programmes unit	Provision for special programmes unit	Provision for special programmes unit	Provision for special programmes unit	Provision for special programmes unit	Provision for special programmes unit	Provision for special programmes unit	458 750.00										



# TECHNICAL SERVICES TOP LAYER SDBIP 2013/14

## STRATEGIC ALIGNMENT

Municipal KAAP Div. Priority	Strategic Objective	IP# No.	Programme / Project Description	Baseline	Ward	Key Performance Indicators			Frequency / Timeframe	Annual Target	Mid-year Target	Quarterly Performance Projections					Vide	Operating actual	Capex actual	Roll-over actual	Grant actual	Source of Funding	Comments
						Outputs Indicator	Input Indicator	Impact Indicator				Q1 Target	Q2 Target	Q3 Target	Q4 Target								
Basic Services: Electricity	To provide standardised services to promote development and fulfill basic service needs		RM for plant, equipment maintenance by June 2014	-	All	Plant and network properly maintained	Implementation of maintenance plan	Uninterrupted electricity distribution	June 2014	Uninterrupted reliable electricity distribution	Uninterrupted reliable electricity distribution	25% expenditure on maintenance of plant and equipment	50% expenditure on maintenance of plant and equipment	75% expenditure on maintenance of plant and equipment	95% expenditure on maintenance of plant and equipment	Electricity distribution	582 120.00						
Basic Services: Electricity	To provide standardised services to promote development and fulfill basic service needs		RM for street lights maintenance by June 2014	-	All	Street lights properly maintained	Implementation of the maintenance plan	Reduced crime	June 2014	All street lights properly maintained	All street lights properly maintained	25% expenditure on maintenance of street lights	50% expenditure on maintenance of street lights	75% expenditure on maintenance of street lights	95% expenditure on maintenance of street lights	Electricity distribution	1 000 000.00						
Basic Services: Electricity	To provide standardised services to promote development and fulfill basic service needs		RM for electricity network maintenance by June 2014	-	All	Electricity network properly maintained	Implementation of maintenance plan	Uninterrupted electricity distribution	June 2014	Uninterrupted reliable electricity distribution	Uninterrupted reliable electricity distribution	25% expenditure on maintenance of electricity network	50% expenditure on maintenance of electricity network	75% expenditure on maintenance of electricity network	95% expenditure on maintenance of electricity network	Electricity distribution	1 000 000.00						
Basic Services: Sanitation	Repairs and maintenance of sanitation services		Repairs and maintenance of sanitation services	-	All	Functional sanitation unit	Implementation of the maintenance plan	Safe and healthy environment	June 2014	Continuous and reliable provision	Continuous and reliable provision	25% expenditure on maintenance of sanitation equipment	50% expenditure on maintenance of sanitation equipment	75% expenditure on maintenance of sanitation equipment	95% expenditure on maintenance of sanitation equipment	Waste Water Management	13 450.00						

Municipal Profile	Strategic Objective	IPP No.	Programme/Project Description	Baseline	Ward	Key Performance Indicators			Frequency/Timeline	Annual Target	Mid-year Target	Quarterly Performance Projections								Comments									
						Outcome Indicator	Input Indicator	Impact Indicator				Q1 Target	Q2 Target	Q3 Target	Q4 Target	Q1	Q2	Q3	Q4		V06	Operating	Capital	Roll-over	Grant	Source of Funding			
																											actual	actual	actual
Basic Services/Div. Stormwater	To provide trafficable roads/functional streets	BSD 01	R/M for roads and streets to be implemented by June 2014.	All		Maintenance of internal roads and streets	Implementation of the maintenance plan	Maintenance of internal roads and streets	June 2014	Maintenance of internal roads and streets	25%	50%	75%	85%	287 810.00					Roads and transport									
	To provide trafficable roads/functional streets (Rouvaille)	NBSD 01	R/M for roads and streets to be implemented by June 2014.	All		Upgrade roads and streets	Upgrade materials and streets	Upgrade roads and streets	June 2014	Upgrade internal roads and streets	20%	40%	75%	85%	80 280.00						Roads and transport								
	To provide trafficable roads/functional streets (Smetfield)	BSD 01	R/M for roads and streets to be implemented by June 2014.	All		Upgrade roads and streets	Upgrade materials and streets	Upgrade roads and streets	June 2014	Upgrade internal roads and streets	25%	50%	75%	85%	88 120.00						Roads and transport								
	To provide trafficable roads/functional streets	BSD 01	R/M of vehicles and streets to be implemented by June 2014.	All		Upgrade roads and streets	Upgrade materials and streets	Upgrade roads and streets	June 2014	Upgrade vehicles and equipment for road maintenance in working order	20%	40%	75%	85%	167 020.00						Roads and transport								
	R/M acquisition tools & equipment for roads and transport (Rouvaille)		Purchasing of tools and equipment for R/M for roads and transport by June 2014.	All		Functional roads transport unit plan	Implementation of the maintenance plan	Safe and healthy environment	June 2014	All necessary equipment for road maintenance is available	25%	50%	75%	85%	11 090.00						Roads and transport								
	R/M acquisition tools & equipment for roads and transport (Smetfield)		Purchasing of tools and equipment for roads and transport by June 2014.	All		Functional roads transport unit plan	Implementation of the maintenance plan	Safe and healthy environment	June 2014	All necessary equipment for road maintenance is available	25%	50%	75%	85%	13 950.00						Roads and transport								
	R/M acquisition tools and equipment for roads and transport (Zarson)		Purchasing of tools and equipment for roads and transport by June 2014.	All		Functional roads transport unit plan	Implementation of the maintenance plan	Safe and healthy environment	June 2014	All necessary equipment for road maintenance is available	25%	50%	75%	85%	36 950.00						Roads and transport								
	Repairs and maintenance of roads and transport (Rouvaille)		Repairs and maintenance of roads and transport by June 2014.	All		Functional roads transport unit plan	Implementation of the maintenance plan	Safe and healthy environment	June 2014	Upgrade vehicles and equipment for road maintenance in working order	25%	50%	75%	85%	50 100.00						Roads and transport								
	Repairs and maintenance of roads and transport (Smetfield)		Repairs and maintenance of roads and transport by June 2014.	All		Functional roads transport unit plan	Implementation of the maintenance plan	Safe and healthy environment	June 2014	Upgrade vehicles and equipment for road maintenance in working order	25%	50%	75%	85%	81 240.00						Roads and transport								



Municipal KPI/DP Div. Priorities	Strategic Objective	ID No.	Programme/ Project Description	Baseline	Word	Key Performance Indicators				Annual Target	Mid-year Target	Quarterly Performance Projections								Vop	Annual Budget			Comments						
						Outcomes Indicator	Input Indicator	Impact Indicator	Frequency / Milestone			Q1	Q2	Q3	Q4	Operating		Capital			Grant		Source of Funding							
																Actual	Target	Actual	Target		Actual	Target			Actual	Target				
Basic Services: Distribution	Acquisition of tools & equipment for maintenance by Zaitoun unit	BSIO.03	Purchasing of tools and equipment for maintenance by June 2014	All	All	Upgraded water distribution network	Improved service delivery	Upgraded water distribution network	June 2014	All necessary tools and equipment for maintenance are available	25% expenditure on tools and equipment	75% expenditure on tools and equipment	50% expenditure on tools and equipment	50% expenditure on tools and equipment	184,170.00															
	Provision of water supply		Regional Bulk Water Project in Rouville (Construction phase)	Inception of all Regional Bulk Water Project in Rouville (Construction phase)	All	Consistent water provision	Improved service delivery	Improved quality of life	June 2014	Completion of the Mechanical, Electrical and Plumbing components (80%)	Completion of the installation of the mechanical, electrical and plumbing components (15%)	Completion of the installation of the mechanical, electrical and plumbing components (15%)	Completion of the installation of the mechanical, electrical and plumbing components (15%)	Completion of the installation of the mechanical, electrical and plumbing components (15%)											23,000,000.00	RBIG	Project construction phase			
	All households with access to portable water, only above RCP level		Municipal Water Infrastructure Grant	All households (100%) with access to portable water above RCP level	All	Households having access to portable water	Improved service delivery	Improved quality of life	June 2014	Maintained 100% provision on existing settlements	Maintained 100% provision on existing settlements	Maintained 100% provision on existing settlements	Maintained 100% provision on existing settlements	Maintained 100% provision on existing settlements																
	All households with access to water, on or above RCP level in Smithfield		Upgrading of treatment works in Smithfield	The project is 90% complete. Electrical works under way	All	Households with access to water, on or above RCP level	Improved service delivery	Improved quality of life	June 2014	July operational water treatment plant in Smithfield	July completion of the water treatment plant in Smithfield	July completion of the water treatment plant in Smithfield	July completion of the water treatment plant in Smithfield	July completion of the water treatment plant in Smithfield																
	Acquisition of tools & equipment for maintenance by Rouville unit		Purchasing of tools and equipment for maintenance by June 2014	All	All	Upgraded water distribution network	Improved service delivery	Upgraded water distribution network	June 2014	All necessary tools and equipment for maintenance are available	25% expenditure on tools and equipment	75% expenditure on tools and equipment	50% expenditure on tools and equipment	50% expenditure on tools and equipment	58,250.00															
	Acquisition of tools & equipment for maintenance by Smithfield unit		Purchasing of tools and equipment for maintenance by June 2014	All	All	Upgraded water distribution network	Improved service delivery	Upgraded water distribution network	June 2014	All necessary tools and equipment for maintenance are available	25% expenditure on tools and equipment	75% expenditure on tools and equipment	50% expenditure on tools and equipment	50% expenditure on tools and equipment	71,200.00															
	Acquisition of health services		Identified health care team for medical observation	All	All	Workers are healthy for medical observation	Workers are healthy for medical observation	Workers are healthy for medical observation	June 2014	All identified workers taken for medical observation	100% of workers taken for medical observation	100% of workers taken for medical observation	100% of workers taken for medical observation	100% of workers taken for medical observation	16,000.00															
	To provide standard water services to development and fulfil basic service needs		RAM of plant & equipment for maintenance by June 2014	All	All	Upgraded water distribution network	Upgraded water distribution network	Upgraded water distribution network	June 2014	Upgraded water distribution network	25% expenditure on maintenance of plant and equipment	75% expenditure on maintenance of plant and equipment	50% expenditure on maintenance of plant and equipment	50% expenditure on maintenance of plant and equipment	279,200.00															
	To provide standard water services to development and promote full basic service needs		RAM for water recalculation by June 2014	All	All	Upgraded water distribution network	Upgraded water distribution network	Upgraded water distribution network	June 2014	Upgraded water distribution network	25% expenditure on maintenance of water recalculation	75% expenditure on maintenance of water recalculation	50% expenditure on maintenance of water recalculation	50% expenditure on maintenance of water recalculation	720,970.00															

Municipal KPIs/ Div. Priorities	Strategic Objective	IDP No.	Programme/ Project Description	Baseline	Ward	Key Performance Indicators			Frequency / Timeframe	Annual Target	Mid-year Target	Quarterly Performance Projections						Annual Budget		Comments					
						Outcome Indicator	Input Indicator	Impact Indicator				Q1 Target	Q2 Target	Q3 Target	Q4 Target	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual		Operating actual	Capital actual	Roll-over actual	Grant actual	Source of Funding
To provide standard water services to developing and rural basic service needs	Water chemicals are hygienic water schedule	Clean, safe and Provision of world class up water services to promote and fulfill basic services	Water chemicals are hygienic water schedule	June 2014	Water testing results to set standards	Water testing results to set standards	25% expenditure on water chemicals	75% expenditure on water chemicals	95% expenditure on water chemicals	Water testing results to set standards	Water testing results to set standards	3 143 700.00													
To provide standard water services to developing and rural basic service needs	Capital investment regarding tools and equipment	Conducting work environment	Tools and equipment procured & capitalized	Annually	Tools and equipment capitalized	Tools and equipment capitalized	Tools and equipment capitalized	Tools and equipment capitalized	Tools and equipment capitalized	Tools and equipment capitalized	451 980.00														



**COMMUNITY SERVICES TOP LAYER SDBIP 2013/14**

**STRATEGIC ALIGNMENT**

**Outcome 1:** Improve quality of basic education

**Outcome 5:** All people in South Africa are protected and feel safe

**Outcome 6:** An efficient, effective and responsive infrastructure network

**Outcome 7:** Vibrant, equitable and sustainable rural communities with food security for all

**Outcome 8:** Sustainable human settlements and improved quality of household life

**Outcome 10:** Protection and enhancement of environmental assets and natural resources

Basic service delivery

**SO 1:** Deliver quality services in Mhokare

**SO 3:** Keep Mhokare safe and clean

Refuse removal and solid waste disposal

Disaster management

Environmental management

**National Outcome**

**National KPA**

**Municipal Strategic Objective**

**MTAS Indicator**

Municipal KPA/DP Dev. Priorities	Strategic Objective	IOP No.	Programme/Project Description	Baseline	Ward	Key Performance Indicators			Frequency/Timeline	Annual Target	Mid-year Target	Quarterly Performance Projections				Annual Budget			Comments								
						Outcome Indicator	Input Indicator	Impact Indicator				Q1 Target	Q2 Target	Q3 Target	Q4 Target	Vote	Operating actual	Capex actual		Rebover actual	Grant actual	Source of Funding					
Traffic Management	Repairs & maintenance of traffic and street parking tools and equipment		Repairs & maintenance of traffic and street parking tools and equipment by June	All	Properly maintained traffic and street parking	Implementation of the maintenance plan	Service delivery implementation/ and reduced accidents.	June 2014	Repaint and traffic signs and street parking updated 2014	50% of identified traffic signs and street parking updated	Conducting assessment on traffic signs and parking to be updated	50% expenditure on maintenance of street parking	75% expenditure on maintenance of street parking	85% expenditure on maintenance of street parking	Police, Traffic & Street Parking	20 000.00											
	Traffic operational plan		Development of a traffic operational plan	All	Properly functioning traffic department	Implementation of the traffic operational plan	Service delivery implementation/ and reduced accidents.	June 2014	Traffic plan developed and fully operational	Operational plan implemented	Conducting assessment on operational plan	Operational plan implemented	Operational plan implemented	Operational plan implemented	Police, Traffic & Street Parking	10 000.00										20 000 redirected to Tools and equipment	
	Traffic uniforms		Traffic uniforms procured	All	Properly maintained traffic	Traffic uniforms procured	Service delivery implementation/ and reduced accidents.	Bi-annually	All traffic officials in proper uniform	New uniform purchased for 3 officers	Uniform for 3 traffic officers procured	Uniform for 3 traffic officers procured	Uniform for 3 traffic officers procured	Uniform for 3 traffic officers procured	Police, Traffic & Street Parking	20 500.00											
	Traffic and road signs		Traffic and road signs put up by Dec 2013	All	All road signs and markings put up	Traffic and safety	Service delivery implementation/ and reduced accidents.	Dec 2013	Traffic & road signs put up by Dec 2013	Traffic & road signs put up by Dec 2013	25% expenditure on maintenance of traffic & road signs	80% expenditure on maintenance of traffic & road signs	95% expenditure on maintenance of traffic & road signs	95% expenditure on maintenance of traffic & road signs	Police, Traffic & Street Parking	50 000.00											
	Tools and office equipment		Tools and office equipment procured	All	Properly functioning traffic department	Tools and office equipment procured	Service delivery implementation/ and reduced accidents.	Bi-annually	Tools and office equipment procured	Tools and office equipment procured	Tools and office equipment procured	Tools and office equipment procured	Tools and office equipment procured	Tools and office equipment procured	Police, Traffic & Street Parking	40 000.00											See above comment



Strategic Objective	IP No.	Program/Project Description	Baseline	Wair	Key Performance Indicators			Frequency/Timeline	Annual Target	Quarterly Performance Projections				Annual Budget			Demands				
					Outcome Indicator	Input Indicator	Impact Indicator			Q1	Q2	Q3	Q4	Actual	Actual	Actual		Actual			
					Target	Target	Target			Target	Target	Target	Target	Target	Target	Target		Target	Target		
Stationery		Traffic stationary procured	All	Property maintenance department	Traffic stationary procured	Service delivery implemented and reduced accidents.	Bi-annually	Traffic stationary procured	Traffic stationary procured												
Sports and recreation		Repairs & maintenance of sports grounds by June 2014	All	Property maintenance plan	Implementation of the maintenance plan	Service delivery implemented	Ongoing	Repairs and maintenance of sports grounds by June 2014	80% expenditure on maintenance Sports grounds / Gardens	25% expenditure on maintenance Sports grounds / Gardens	50% expenditure on maintenance Sports grounds / Gardens	75% expenditure on maintenance Sports grounds / Gardens	85% expenditure on maintenance Sports grounds / Gardens	84,400.00							
Sports and Recreation Facilities: Maintenance and site verification		Sports facilities maintained and monitored	All	Property maintenance plan	Implementation of the maintenance plan	Service delivery implemented	Ongoing	All Sports facilities maintained and monitored	All Sports facilities maintained and monitored	All Sports facilities maintained and monitored	All Sports facilities maintained and monitored	All Sports facilities maintained and monitored	All Sports facilities maintained and monitored	25,000.00							
CCA Infrastructure		Investment in new sports infrastructure	All	New sports equipment developed	Business plan for new sports infrastructure developed	Service delivery implemented	June 2014	New sports infrastructure developed	Business plan for new sports infrastructure developed	Business plan for new sports infrastructure developed	Business plan for new sports infrastructure developed	Business plan for new sports infrastructure developed	Business plan for new sports infrastructure developed	120,000.00						Technical projects under MGP	
CCA Vehicles, Plant and Equipment		Investment in new vehicles, plant and equipment by June 2014	All	New vehicles and equipment procured	Business plan for new vehicles and equipment developed	Service delivery implemented	June 2014	New vehicles and equipment procured	Business plan for new vehicles and equipment developed	Business plan for new vehicles and equipment developed	Business plan for new vehicles and equipment developed	Business plan for new vehicles and equipment developed	Business plan for new vehicles and equipment developed	218,310.00						Technical services under MGP	
Parks and open spaces	EHM 03	Repairs & maintenance of sports grounds and open spaces by June 2013	All	Property maintenance plan	Implementation of the maintenance plan	Service delivery implemented	Ongoing	Repairs and maintenance of sports grounds by June 2013	25% expenditure on maintenance of sports grounds by June 2013	50% expenditure on maintenance of sports grounds by June 2013	75% expenditure on maintenance of sports grounds by June 2013	85% expenditure on maintenance of sports grounds by June 2013	85% expenditure on maintenance of sports grounds by June 2013	25,000.00						Community Services	
Lawn mowers		Procurement of lawn mowers	All	Lawn mowers procured	Implementation of the maintenance plan	Service delivery implemented	Dec 2013	Repairs and maintenance of lawn mowers by June 2014	3 lawn mowers procured	3 lawn mowers procured	3 lawn mowers procured	3 lawn mowers procured	3 lawn mowers procured	120,000.00						Technical services under MGP	
Repairs & maintenance of parks and open spaces		Repairs & maintenance of parks and open spaces by Dec 2013	All	Property maintenance plan	Implementation of the maintenance plan	Service delivery implemented	Ongoing	Repairs and maintenance of parks and open spaces by Dec 2013	25% expenditure on maintenance of parks and open spaces by Dec 2013	50% expenditure on maintenance of parks and open spaces by Dec 2013	75% expenditure on maintenance of parks and open spaces by Dec 2013	85% expenditure on maintenance of parks and open spaces by Dec 2013	85% expenditure on maintenance of parks and open spaces by Dec 2013	10,000.00						Community Services	
Tools and office equipment		Tools and office equipment procured	All	Property maintenance plan	Implementation of the maintenance plan	Service delivery implemented	June 2014	Tools and office equipment procured	Tools and office equipment procured	Tools and office equipment procured	Tools and office equipment procured	Tools and office equipment procured	Tools and office equipment procured	27,750.00							Community Services
Fencing of cemeteries		One cemetery properly fenced	All	Property fenced cemeteries	Cemeteries fenced	Service delivery implemented	30 Sept 2013	One cemetery properly fenced	One cemetery properly fenced	One cemetery properly fenced	One cemetery properly fenced	One cemetery properly fenced	One cemetery properly fenced	218,310.00							Community Services
Computer procurement		3 computers procured	All	Property working computers	Computers purchased	Service delivery implemented	30 Sept 2013	3 computers procured	3 computers procured	3 computers procured	3 computers procured	3 computers procured	3 computers procured	15,000.00						Community Services	
Tools and office equipment		Tools and office equipment procured	All	Tools and equipment procured	Tools and equipment procured	Service delivery implemented	30 June 2013	Tools and equipment procured	Tools and equipment procured	Tools and equipment procured	Tools and equipment procured	Tools and equipment procured	Tools and equipment procured	12,000.00							Community Services
Repairs & maintenance of fencing, cattle farming		Repairs & maintenance of fencing, cattle farming by June 2014	All	Property maintenance plan	Implementation of the maintenance plan	Service delivery implemented	June 2014	Repairs and maintenance of fencing, cattle farming by June 2014	20% expenditure on maintenance of fencing, cattle farming by June 2014	40% expenditure on maintenance of fencing, cattle farming by June 2014	60% expenditure on maintenance of fencing, cattle farming by June 2014	75% expenditure on maintenance of fencing, cattle farming by June 2014	85% expenditure on maintenance of fencing, cattle farming by June 2014	134,910.00							Community Services
CCA Tools and equipment		Capital investment regarding tools and equipment	All	Tools and equipment procured	Implementation of the maintenance plan	Conductive working environment	Bi-annually	Tools and equipment capitalised	Tools and equipment capitalised	Tools and equipment capitalised	Tools and equipment capitalised	Tools and equipment capitalised	Tools and equipment capitalised	12,000.00							Community Services

Municipal Agency/Division	Strategic Objective	IDP No.	Programmer Description	Baseline	Metric	Key Performance Indicators			Frequency/Intervals	Annual Target	Quarterly Performance Projections				Annual Budget		Comments							
						Outcome Indicator	Input Indicator	Impact Indicator			Q1 Target	Q1	Q2 Target	Q2	Q3 Target	Q3		Q4 Target	Q4	Operating	Capital	Roll-over	Grant	Source of Funding
											Target		Target		Target			Target		Actual	Actual	Actual	Actual	
Council Property	CCA Furniture and office equipment		Capital investment in furniture and office equipment	All	Furniture and office equipment procured and capitalised	Furniture and office equipment procured and capitalised	Conduct working service	Biannually	Furniture and office equipment capitalised	15 000.00														
	Inventory (tools and equipment)		Inventory (tools and equipment)	All	Tools and equipment procured	Tools and equipment procured	Improved service	Quarterly	Tools and equipment procured	22 500.00														
	Repairs & maintenance Buildings, Council property		Repairs & maintenance Buildings, Council property by June 2014	All	Repairs & maintenance Buildings, Council property	Repairs & maintenance Buildings, Council property	Service implementation	June 2014	Repairs & maintenance Buildings, Council property by June 2014	1 177 440														
	Repairs & maintenance Buildings, Council property		Repairs & maintenance Buildings, Council property by June 2014	All	Property maintained Council property	Property maintained Council property	Service implementation	June 2014	Repairs & maintenance Buildings, Council property by June 2014	10 460.00														
	Repairs & maintenance tools and equipment		Repairs & maintenance tools and equipment by June 2014	All	Property maintained Council property	Property maintained Council property	Service implementation	June 2014	Repairs & maintenance tools and equipment by June 2014	237 740.00														
	Repairs & maintenance buildings, Community halls and facilities		Repairs & maintenance buildings, Community halls and facilities by June 2014	All	Property maintained buildings, Community halls and facilities	Property maintained buildings, Community halls and facilities	Service implementation	June 2014	Repairs & maintenance buildings, Community halls and facilities by June 2014	130 960.00														
	Repairs & maintenance fencing, Rousville Unit.		Repairs & maintenance fencing, Rousville Unit by June 2014	All	Property maintained fencing	Property maintained fencing	Service implementation	June 2014	Repairs & maintenance fencing, Rousville Unit by June 2014	27 460.00														
	Repairs & maintenance Fencing, Smithfield unit.		Repairs & maintenance Fencing, Smithfield unit by June 2014	All	Property maintained fencing, Smithfield unit	Property maintained fencing, Smithfield unit	Service implementation	June 2014	Repairs & maintenance Fencing, Smithfield unit by June 2014	128 660.00														
	Repairs & maintenance Fencing, Zastrow unit.		Repairs & maintenance Fencing, Zastrow unit by June 2014	All	Property maintained fencing, Zastrow unit	Property maintained fencing, Zastrow unit	Service implementation	June 2014	Repairs & maintenance Fencing, Zastrow unit by June 2014	78 000.00														
	Repairs & maintenance equipment		Repairs & maintenance equipment by June 2014	All	Property maintained equipment	Property maintained equipment	Service implementation	June 2014	Repairs & maintenance equipment by June 2014	78 000.00														
	Repairs & maintenance Vehicles and Smithfield Unit.		Repairs & maintenance Vehicles and Smithfield Unit by June 2014	All	Property maintained Vehicles and Smithfield unit	Property maintained Vehicles and Smithfield unit	Service implementation	June 2014	Repairs & maintenance Vehicles and Smithfield Unit by June 2014	107 960.00														
	Repairs & maintenance Vehicles and equipment, Zastrow unit		Repairs & maintenance Vehicles and equipment, Zastrow unit by June 2014	All	Property maintained Vehicles and equipment, Zastrow unit	Property maintained Vehicles and equipment, Zastrow unit	Service implementation	June 2014	Repairs & maintenance Vehicles and equipment, Zastrow unit by June 2014															



Municipal Ward/UPD Number	Strategic Objective	IPB No.	Programme Project Description	Baseline	Ward	Key Performance Indicators			Frequency/ Timeline	Annual Target	Quarterly Performance Projections				Annual Budget				Comments							
						Outcome Indicator	Input Indicator	Impact Indicator			Q1	Q2	Q3	Q4	Operating	Capital	Roll-over	Grant		Source of Funding						
Disaster Management Programme	Environmental health management programme	3 computers procured	3 computers procured	3 computers procured	All	Property working computers	3 computers procured	Service delivery implementation	30 Sept 2013	3 computers procured	Q1	Target	3 computers procured	Q2	Target	Q3	Target	Q4	Target	Operating actual	Capital actual	Roll-over actual	Grant actual	14,000,000	Waste Management	



**FINANCE SERVICES TOP LAYER SDBIP 2013/14**

**STRATEGIC ALIGNMENT**

National Outcome	Outcome 5: A skilled and capable workforce to support an inclusive growth path		Outcome 9: Responsive, accountable, effective and efficient local government system		Outcome 12: An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship.										
	Municipal Financial Viability and Management		Good governance and administration		SO 2: Grow Mphokare										
	Revenue enhancement		Debt management		Clean audit										
National KPA	Assets management register developed														
	Supply Chain Management compliance														
Municipal Strategic Objective	Key Performance Indicators			Quarterly Performance Projections											
	Outcome Indicator	Input Indicator	Frequency/ Timeline	Actual Target	Q1 Target	Q2 Target	Q3 Target	Q4 Target							
MTAS Indicator	Program/ Project Description	Baseline	Ward	Annual Target	Annual Budget										
	IP No.	Program/ Project Description	Baseline	Ward	Operating actual	Capital actual	Recover actual	Grant actual	Comments						
Municipal KPA/DP/Prize/Target	Provision of Insurance	All	Insurance maintained	Implementation of sound management practices	Frequency/ Timeline: June 2014	Actual Target: Provided insurance throughout 2013/14	Q1 Target: 100% insurance cover provided	Q2 Target: 100% insurance cover provided	Q3 Target: 100% insurance cover provided	Q4 Target: 100% insurance cover provided	Operating actual: 488 067,00	Capital actual: BFO	Recover actual: BFO	Grant actual: BFO	Comments
Municipal KPA/DP/Prize/Target	Provision for CCA Furniture and equipment	All	CCA Furniture & equipment procured	Conducive working environment	Frequency/ Timeline: June 2014	Actual Target: Furniture procured by June 2014	Q1 Target: 50% expenditure on furniture procurement	Q2 Target: 50% expenditure on furniture procurement	Q3 Target: 50% expenditure on furniture procurement	Q4 Target: 50% expenditure on furniture procurement	Operating actual: 337 487,00	Capital actual: BFO	Recover actual: BFO	Grant actual: BFO	Comments
Municipal KPA/DP/Prize/Target	Legal Costs	All	Purchasing of legal services for Budget & Treasury	Conducive working environment	Frequency/ Timeline: Ongoing	Actual Target: Purchased legal services by June 2014	Q1 Target: Budgeted expenditure on legal services	Q2 Target: Budgeted expenditure on legal services	Q3 Target: Budgeted expenditure on legal services	Q4 Target: Budgeted expenditure on legal services	Operating actual: 104 427,00	Capital actual: BFO	Recover actual: BFO	Grant actual: BFO	Comments
Municipal KPA/DP/Prize/Target	Acquisition of computer software	All	Purchasing of computer software	Conducive working environment	Frequency/ Timeline: Ongoing	Actual Target: Purchased computer software by June 2014	Q1 Target: Budgeted expenditure on purchasing of computer software	Q2 Target: Budgeted expenditure on purchasing of computer software	Q3 Target: Budgeted expenditure on purchasing of computer software	Q4 Target: Budgeted expenditure on purchasing of computer software	Operating actual: 82 560,00	Capital actual: BFO	Recover actual: BFO	Grant actual: BFO	Comments
Municipal KPA/DP/Prize/Target	Repairs & Vehicle/Equipment	All	Repairs & Vehicle/Equipment	Sound administration	Frequency/ Timeline: June 2014	Actual Target: Repaired and replaced vehicle and equipment by June 2014	Q1 Target: 25% expenditure on repairs and maintenance for vehicles	Q2 Target: 25% expenditure on repairs and maintenance for vehicles	Q3 Target: 25% expenditure on repairs and maintenance for vehicles	Q4 Target: 25% expenditure on repairs and maintenance for vehicles	Operating actual: 50 920,00	Capital actual: BFO	Recover actual: BFO	Grant actual: BFO	Comments

Municipal KPI/DP User Priority	Strategic Objective	IDP No.	Programme Project Description	Baseline	Weight	Key Performance Indicators			Frequency Timeframe	Annual Target	Quarterly Performance Projections					Annual Budget			Comments	
						Outcome Indicator	Input Indicator	Impact Indicator			Q1 Target	Q2 Target	Q3 Target	Q4 Target	Operating	Capital	Rollover	Grant		Source of Funding
															actual	actual	actual	actual		
	Repairs & maintenance - Furniture and equipment		Repairs & maintenance - Furniture & equipment by June 2014	All	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	
	Acquisition of computers		Purchasing of computers by June 2014	All	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	
	Repairs & maintenance - equipment		Repairs & maintenance - equipment by June 2014	All	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	



**MUNICIPAL MANAGER TOP LAYER SDBIP 2013/14**

**STRATEGIC ALIGNMENT**

National Outcome	STRATEGIC ALIGNMENT															
	Outcome 9: A responsive, accountable, effective and efficient local government system.															
	Municipal Institutional development and transformation															
National KPA	Good governance and administration															
	SO 2: Grow Mhokare															
Municipal Strategic Objective	SO 4: Good governance in Mhokare															
	SO 5: Participate in Mhokare															
MTAS Indicator	Public participation															
	Governance															
Municipal KPA/DP Div. Priorities	Strategic Objective	IDP No.	Programme /Project Description	Word	Baseline	Key Performance Indicators	Frequency/ Timetable	Annual Target	Mid-year Target	Quarterly Performance Projections	Vote	Operating Capital	Recurrent Capital	Grant	Source of Funding	Comment
Performance Management System	Institutional development and management		Review & implementation of the management system by June 2014	All	Output Indicator: Performance management in place	Input Indicator: Review of the management PMS	Impact Indicator: Accountability towards service delivery	Annually	PMS Policy in place by Dec 2013	Review PMS Policy in place	New PMS Policy in place	160 000,00				
Municipal Planning	IDP	LED 03	Review of the IDP plan by Dec 2013	All	Reviewed IDP plan	Review IDP plan	Community and stakeholders involved in IDP	Annually	Reviewed IDP plan by Dec 2013	Reviewed IDP plan	Reviewed IDP plan	50 000,00				
LED	Review the LED strategy	LED 01	Review of the LED plan by Dec 2013	All	Reviewed LED plan	Review LED plan	Integrated local economic development planning	Annually	Reviewed LED plan by Dec 2013	Reviewed LED plan	Reviewed LED plan	80 000,00				

Competence in policy conceptualisation, analysis and implementation

10

The ability to draft and implement a policy due to the arriving at a concept or a generalisation as a result of seeing things, experiencing things, being in a medium of something as well as the ability to analyse, comprehend and implement a policy drafted by somebody else.